

# Borough and Bankside Community Council

Wednesday 11 January 2012

7.00 pm

Charles Dickens School, Toulmin Street, London SE1 1AF

## Membership

Councillor Poddy Clark (Chair)  
Councillor Geoffrey Thornton (Vice-Chair)  
Councillor Claire Hickson  
Councillor Tim McNally  
Councillor Adele Morris  
Councillor David Noakes

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Members of the committee are summoned to attend this meeting

**Annie Shepperd**

Chief Executive

Date: Tuesday 3 January 2012



## Order of Business

- | Item<br>No. | Title  |
|-------------|--|
| 1.          | INTRODUCTION AND WELCOME                           |
| 2.          | APOLOGIES  |
| 3.          | DISCLOSURE OF MEMBERS' INTERESTS AND DISPENSATIONS |

Members are asked to declare any interest or dispensation and the nature of that interest or dispensation which they may have in any of the items under consideration at this meeting.

Item No.	Title	Time
4.	<b>ITEMS OF BUSINESS THAT THE CHAIR DEEMS URGENT</b>	
	The chair to advise whether they have agreed to any item of urgent business being admitted to the agenda.	
5.	<b>MINUTES</b> (Pages 4 - 11)	
	To confirm as a correct record the minutes of the meeting held on 7 November 2011.	
6.	<b>DEPUTATIONS/PETITIONS (IF ANY)</b>	7.05pm
	The chair to advise on any deputations or petitions received.	
7.	<b>COMMUNITY ANNOUNCEMENTS / VOLUNTEERING SLOT</b>	7.20pm
	<ul style="list-style-type: none"> <li>• “Support Choices” - Wendy Foreman, Senior Campaigns Coordinator</li> <li>• Recycling announcement - Ian McGough, Veolia</li> </ul>	
8.	<b>COMMUNITY SAFETY UPDATE</b>	7.30pm
	Safer Neighbourhood Teams	
9.	<b>SOUTHWARK CIVIC AWARDS</b>	7.35pm
	Ken Hayes - Honorary Secretary, Southwark Civic Association	
10.	<b>DEVOLVED HIGHWAYS BUDGET</b>	7.45pm
	Workshops	
	<b>BREAK - OPPORTUNITY FOR RESIDENTS TO SPEAK TO COUNCILLORS AND OFFICERS</b>	8.20pm
11.	<b>DEVOLVED HIGHWAYS BUDGET - FEEDBACK</b>	8.25pm
	Ward councillors to feed back.	
12.	<b>CLEANER GREENER SAFER UPDATE</b>	8.30pm
	Councillor Geoffrey Thornton will give a quick update.	

Item No.	Title	Time
13.	<b>ELEPHANT AND CASTLE OPPORTUNITY AREA SUPPLEMENTARY PLANNING DOCUMENT</b>	8.40pm
	Barbara Ann Overwater, Senior Planning Policy Officer	
14.	<b>PUBLIC QUESTION TIME</b> (Pages 12 - 13)	8.50pm
	This is an opportunity for public questions to be addressed to the chair.	
	Residents or persons working in the borough may ask questions on any matter in relation to which the council has powers or duties.	
	Responses may be supplied in writing following the meeting.	
15.	<b>COMMUNITY COUNCIL FUND</b> (Pages 14 - 26)	9.00pm
	Executive Function	
	Councillors to consider reallocating an under spend which has occurred.	
16.	<b>LOCAL PARKING AMENDMENTS</b> (Pages 27 - 35)	9.10pm
	Executive Function	
	Councillors to consider the information as set out in the attached report.	

Date: Tuesday 3 January 2012

## Borough&Bankside Community Council

### Language Needs

If you would like information on the Community Councils translated into your language please telephone 020 7525 7187 or visit the officers at 160 Tooley Street, London SE1 2TZ

### Spanish:

#### Necesidades de Idioma

Si usted desea información sobre los Municipios de la Comunidad traducida a su idioma por favor llame al 020 7525 7187 o visite a los oficiales de 160 Tooley Street, Londres SE1 2TZ

### Somali:

#### U-Baahnaanshaha Luqadda

Haddii aad u baahan tahay macluumaadka ku saabsan Guddiyada Beelaha oo lagu tarjumay luqaddaada fadlan soo wac khadka taleefoonka 020 7525 7187 ama booqasho ugu tag hawladeennada ku sugan 160 Tooley Street, London SE1 2TZ

### Arabic:

#### إحتياجات لغوية

إذا كنت ترغب في الحصول على معلومات عن مجالس المجموعات المحلية وترجمتها إلى لغتك الرجاء الإتصال برقم الهاتف: 020 7525 7187 أو زيارة المكتب في 160 Tooley Street SE1 2TZ London

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### Bengali:

#### ভাষার প্রয়োজন

আপনি যদি নিজের ভাষায় কমিউনিটি কাউন্সিল সম্পর্কে তথ্য পেতে চান তাহলে 020 7525 7187 নম্বরে ফোন করুন অথবা 160 Tooley Street, London SE1 2TZ ঠিকানায় গিয়ে অফিসারদের সাথে দেখা করুন।

Yoruba:

Awon Kosemani Fun Ede

Bi o ba ba nfe àlàyé kíkún l'ori awon Ìgbìmò Àwùjo ti a se ayipada si ede abínibí re, jọwọ tẹ wa l'aago si ori nombá yi i : 020 7525 7187 tabi ki o yo ju si awon òṣiṣé ni ojúlé 160 Tooley Street , London SE1 2TZ .

Amharic:

**የቋንቋ ተፈጻሚነት**

**የነዋሪዎች ምክርቤትን መረጃዎች ወደ ቋንቋዎ እንዲተረጎሙ የምትፈልጉ ከሆነ እባክዎን በ 020 7525 7187 ይደውሉ። ወይም ወደ ቱሊ ስትሪት/መንገድ የቤት ቁጥር 160 ለንደን SE1 2TZ በመሄድ እዛው ያሉትን ሰራተኞች ይጎብኙ።**

Punjabi:

**ਭਾਸ਼ਾ ਦੀਆਂ ਲੋੜਾਂ**

ਜੇ ਤੁਸੀਂ ਚਾਹੁੰਦੇ ਹੋ ਕਿ ਕਮਿਊਨਿਟੀ ਕਾਂਊਸਿਲ ਬਾਰੇ ਜਾਣਕਾਰੀ ਦਾ ਤੁਹਾਡੀ ਭਾਸ਼ਾ ਵਿਚ ਤਰਜਮਾ ਕਰ ਦਿੱਤਾ ਜਾਵੇ ਤਾਂ ਕਿਰਪਾ ਕਰ ਕੇ 020 7525 7187 ਨੰਬਰ 'ਤੇ ਫੋਨ ਕਰੋ ਜਾਂ 160 Tooley Street, London SE1 2TZ ਜਾ ਕੇ ਅਫਸਰਾਂ ਨੂੰ ਮਿਲੋ।

## **INFORMATION FOR MEMBERS OF THE PUBLIC**

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**CONTACT:** Gerald Gohler, Constitutional Officer, Tel: 020 7525 7420  
or email: [gerald.gohler@southwark.gov.uk](mailto:gerald.gohler@southwark.gov.uk)  
Website: [www.southwark.gov.uk](http://www.southwark.gov.uk)

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### **ACCESSIBLE MEETINGS**

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Disabled members of the public, who wish to attend community council meetings and require transport assistance in order to attend, are requested to contact the Constitutional Officer. The Constitutional Officer will try to arrange transport to and from the meeting. There will be no charge to the person requiring transport. Please note that it is necessary to contact us as far in advance as possible, and at least three working days before the meeting.

### **BABYSITTING/CARERS' ALLOWANCES**

If you are a resident of the borough and have paid someone to look after your children or an elderly or disabled dependant, so that you can attend this meeting, you may claim an allowance from the council. Please collect a claim form from the Constitutional Officer at the meeting.

### **DEPUTATIONS**

Deputations provide the opportunity for a group of people who are resident or working in the borough to make a formal representation of their views at the meeting. Deputations have to be regarding an issue within the direct responsibility of the Council. For further information on deputations, please contact the Constitutional Officer.

**For a large print copy of this pack,  
please telephone 020 7525 7420.**



## **BOROUGH AND BANKSIDE COMMUNITY COUNCIL**

MINUTES of the Borough and Bankside Community Council held on Monday 7 November 2011 at 7.00 pm at Charles Dickens School, Toulmin Street, London SE1 1AF

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**PRESENT:** Councillor Poddy Clark (Chair)  
 Councillor Geoffrey Thornton (Vice-Chair)  
 Councillor Claire Hickson  
 Councillor Tim McNally  
 Councillor Adele Morris  
 Councillor David Noakes

**OFFICER SUPPORT:** Franklin Uwakaneme, Public Realm Manager  
 Tim Walker, Senior Engineer  
 Jason White, Project Manager for Thames Path  
 Fitzroy Lewis, Community Councils Development officer  
 Mark Whitehouse, Community Councils Development officer  
 Tim Murtagh, Constitutional Officer

### **1. INTRODUCTION AND WELCOME**

The chair welcomed councillors, members of the public and officers to the meeting.

### **2. APOLOGIES**

There were none.

### **3. DISCLOSURE OF MEMBERS' INTERESTS AND DISPENSATIONS**

Members declared interests in the following agenda items:

#### **15. Re-promotion of C1 Controlled Parking Zone Review and Statutory Objections**

Councillor Tim McNally, personal and prejudicial, in relation to item 15, both as a resident of the area and as the chair of property of the United St Saviours charity which is a landlord of property in the area.

#### **4. ITEMS OF BUSINESS THAT THE CHAIR DEEMS URGENT**

The chair said that there was a supplemental agenda containing item 13.2 on the Community Council Fund 2011/12.

#### **5. MINUTES**

##### **RESOLVED:**

That the minutes of the meeting held on 13 September 2011 be approved as a correct record of the meeting, and signed by the chair.

#### **6. DEPUTATIONS/PETITIONS (IF ANY)**

There were none.

#### **7. COMMUNITY ANNOUNCEMENTS / VOLUNTEERING SLOT**

The Community Film Club would be meeting at Tate Modern on 14 November 2011, where Stephen Humphreys would speak on the history of the Elephant & Castle. All were welcome.

The chair said there was currently an exhibition taking place by a Bengali group at the Ivory Arch at the Elephant & Castle. The group had produced a booklet that highlighted the work of the Robes project. Robes was a charity that helped the homeless across Southwark, Lambeth and Croydon. There would be a charity concert at St. Peters, Walworth on 19 November 2011 and an overnight sleep out at Southwark Cathedral on 2 December 2011 to raise funds and awareness.

The Remembrance service would take place at the war memorial on Sunday 13 November 2011. Southwark Cathedral would hold an Armistice Day service on Friday 11 November 2011.

Fitzroy Lewis, Community Council Development Officer, said that two local people had completed an events training course. Sylvia Martyr and Patricia Thomas were awarded certificates, which were presented by the chair.

#### **8. HIGHWAYS 2012/13 DEVOLVED BUDGET**

Councillor Tim McNally said the report favoured Cathedrals ward instead of an equal split with Chaucer ward. He suggested a similar process to previous occasions where residents identified the schemes they wanted via dots on maps.



Councillor David Noakes asked that the list of works compiled at last year's transport themed community council meeting be re-sent to officers to inform them of what residents would like to see.

Councillor Adele Morris said that the practice of dumping tarmac on damaged paving stones should stop as it was undermining some of the good works undertaken. Councillor Hickson requested before and after pictures of highways schemes previously awarded money in the area.

The chair asked that residents attend in January to highlight their preferred roads and that officers publicise the opportunity.

Executive Function

**RESOLVED:**

That the decision on this item be deferred to the next community council meeting at which residents would have the opportunity to identify their preferred schemes.

**9. UPDATE ON SOUTHBANK IMPROVEMENT PROJECT**

Jason White, Project Manager for Thames Path, gave a visual presentation.

Southwark Council was implementing a share of the Mayor of London's £4 million access improvements to London's South Bank in time for the London 2012 Olympic and Paralympic Games.

The objective was to provide a continuous, safe and accessible route along the Southbank of the Thames. A route that everyone could use and enjoy regardless of age or disability.

Main work areas:

Oxo Tower

Falcon Point

Tate River Walk

Bankside / New Globe Walk

Financial Times Building

Bank End / Clink Street / Cathedral Street

Local improvements

The works should be completed by April 2012

Contact [Jason.White@southwark.gov.uk](mailto:Jason.White@southwark.gov.uk) or Tel. 020 7803 2670

Jason took questions during the refreshment break.

**10. CLEANER GREENER SAFER 2012/13**

Previous projects delivered under the Cleaner Greener Safer (CGS) programme were highlighted.

Daniel, a resident from the Rockingham Estate explained that his group had applied for CGS money for an allotment scheme. The various beds produced a lot of food and attracted all sorts of people to the area to plant and share knowledge. Some unusual fruit and vegetables were produced. It had brought the community together and there were other green spaces available for other groups considering similar projects.

Bethany, a resident from the Peabody Estate explained that CGS money went towards improving the appearance of the estate. Several green areas were identified for improvement. The small organising group consulted with all residents on the estate and watering volunteers were sought. Bethany praised the work of the greening contact, Nils Battye who had helped link various groups.

Peter, a resident from Tabard North explained that their gardening and planting projects had depended on consulting and planning ahead. It was important to get as much of the community involved as possible to ensure success. There had been some resistance to cycle lockers from the planning department and that scheme was still to be implemented.

Councillors thanked Nils Battye (Project Manager, Public Realm) for his excellent work and helpful approach in the delivery of several CGS projects.

Franklin Uwakaneme presented some before and after pictures showing CGS projects from previous years.

For 2012/13 the budget was £1.88 million of which £230,228 was allocated to Borough and Bankside. Applications would be accepted between 31 October 2011 and 6 January 2012. Forms were available and officers would assist where possible. There was no limit on the sums applied for but they had to be capital projects in the relevant community council area and completed within two years. Local groups could manage their own projects if they were deemed suitable.

Contact: [franklin.uwakaneme@southwark.gov.uk](mailto:franklin.uwakaneme@southwark.gov.uk) or Tel 0798 411 8260

## 11. OLYMPIC STREET DRESSING

Jason White, Project Manager for Thames Path, gave a visual presentation. He explained that there were three main strands to deliver:

- Themed Experience Area
- Your 2012
- Greater London Authority programmes

Themed Experience Area, Look and Feel proposals

- All columns on main and vehicle pedestrian movement routes to have banners
- Southbank / Bankside / Thames Path footpaths to have vinyl applications every 20 metres
- Lighting displays in the area to be reprogrammed
- Ad-hoc dressing such as Canvey Street, Tooley Street, Hays Galleria

Your 2012

- Hanging Baskets
- Planning Displays in parks and on highways

- Leisure Centre activities
- Public Art Displays

#### GLA Programmes

- Bridge Animation
- 'Live' Art spaces
- Olympic Trails
- Spectacular Site – GLA building / More London
- Painted Mandeville and Wenlock statues

In response to questions about the benefit to Chaucer ward, Jason said it was about raising awareness and encouraging residents to be part of the Olympics. There would be an update at the January meeting and residents could submit their questions in advance of that.

Members expressed the concerns of residents about money being spent on Olympic dressing with resulting disruption, which most did not want. They said the local taxpayer should not be paying where it was private businesses that would be making profits.

The chair asked officers to look into whether the council and residents could have a say on what the Olympic dressing money was spent on.

## 12. PUBLIC QUESTION TIME

A resident said that a premises on Great Dover Street / Spurgeon Street was being converted into a budget hotel and that a two-storey extension at the back of the Morleys takeaway was being built. The chair asked officers to look into those two cases.

Residents complained about the eyesore and nuisance of scaffolds along the buildings on Borough High Street, some of which had been in place for 7 years or more. The baton had been passed between Transport for London (TfL), Southwark Council and King's College.

Councillor Noakes thanked residents and said TfL were doing upgrades on Borough High Street, but were unable to do so where scaffolding remained. He had asked the council to use its enforcement powers to have the scaffolding removed. There was a unanimous show of hands from members and residents in support of asking Councillor Noakes to pursue that approach further at various meetings.

In response to questions about certain shops and licensed premises being allowed to open in the area, members said that planning policy could not dictate ownership and there was an element of market forces at work. Some local neighbourhood forums were working to have a say on what was in their high street. The Localism Bill would have some impact on how this worked.

### 13.1 COMMUNITY COUNCIL FUND

Executive Function

#### **RESOLVED:**

That the under spend of £392 be reallocated to Borough & Bankside Youth Community Council.

### 13.2 COMMUNITY COUNCIL FUND - REALLOCATION

Members noted the report.

### 14. LOCAL PARKING AMENDMENTS AND CAR CLUB

Executive Function

#### **RESOLVED:**

1. That the following local parking amendment, detailed in the appendix to the report, be approved for implementation subject to the outcome of any necessary statutory procedures:

King's Bench Street - Install "at any time" waiting restrictions (double yellow lines), reduce one permit holders parking bay by 4 metres and relocate a further permit bay northwards by 4 metres; opposite the rear vehicle entrance of the St. Georges Almshouses

2. That the following car club locations, detailed in the appendices to the report, be approved for implementation subject to the outcome of any necessary statutory procedures:

1. Holland Street, for implementation 2011/12
2. O'Mera Street, for implementation 2011/12
3. Colnbrook Street, for implementation 2012/13
4. Lavington Street, for implementation 2012/13
5. Sawyer Street, for implementation 2012/13

Councillor Tim McNally left the committee at this point.

### 15. RE-PROMOTION OF C1 CONTROLLED PARKING ZONE REVIEW AND STATUTORY OBJECTIONS

Executive Function

**RESOLVED:**

1. That the decisions taken, in 2008, in relation to the C1CPZ review be noted.
2. That the general principles of the review, including extending the operational hours and days of the CPZ be supported.
3. That the statutory objections made in Appendix A of the report be noted.
4. That the design amendments recommended in Appendices B to E of the report, to mitigate those objections be noted.
5. That the design amendments recommended in Appendix F of the report, as a result of issues raised since the 2008 review be noted.
6. That it be noted that the objections and design amendments will be determined by the Cabinet Member for Environment, Transport and Recycling.

**16. EXCLUSION OF THE PUBLIC AND PRESS**

The chair thanked everyone for attending and announced that the next meeting would be on Wednesday 11 January 2012.

**RESOLVED:**

That the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2, Access to Information Procedure rules of the Constitution.

**17. SCHOOL GOVERNORS' APPOINTMENTS**

Executive Function

**RESOLVED:**

That Mr Richard Shearman be reappointed as school governor for Friars Primary (Foundation) School.

The meeting ended at 9.45pm

**CHAIR:**

**DATED:**



## **Borough and Bankside Community Council**

### **Public Question form**

**Your name:**

**Your mailing address:**

**What is your question?**

**Please pass the completed form to Gerald Gohler, Constitutional Officer, or Pauline Bonner Neighbourhood Co-ordinator**

Feedback for queries raised at previous Borough and Bankside Community Council meetings

Question	Response
<p>"A resident said that a premises on Great Dover Street / Spurgeon Street was being converted into a budget hotel and that a two-storey extension at the back of the Morleys takeaway was being built. The chair asked officers to look into those two cases."</p>	<p>Officers have checked the planning applications system for the past five years in Spurgeon Street and Great Dover Street and could not find any reference to a permission for a new hotel. However, a breach of planning control is being investigated for a hotel/hostel at 1-20 Spurgeon Street and 58 Great Dover Street (11-EN-0214). The Enforcement Officer will be contacting the complainant for more information, as there is no evidence that a hotel use is being carried out there currently.</p> <p>In respect to Morleys, permission was granted on 21 September 2010 (09-AP-0537) for a first and second floor rear extension to comprise 2 studio flats with re-routed extract duct up side of building. There was a complaint that it was not authorised, but this was found not to be the case: the extension was being built in accordance with the approved drawings.</p>



<b>Item No:</b> 15.	<b>Classification:</b> Open	<b>Date:</b> 11 January 2012	<b>Meeting Name:</b> Borough & Bankside Community Council
<b>Report title:</b>		Borough & Bankside Community Council Fund 2011 – 2012	
<b>Ward(s) or groups affected:</b>		Cathedrals and Chaucer wards.	
<b>From:</b>		Stephen Douglass, Head of Community Engagement	

### RECOMMENDATIONS

1. That the Borough & Bankside Community Council note the under spend on the Borough & Bankside Youth Community Council, Tea Party event (which was awarded £500.00 and spent £392.00) and consider a request to re-allocate the under spend of £108 to this group (Appendices 1 and 2).
2. That the Borough & Bankside Community Council note the under spend on the Rockingham Tenants Association summer holiday play scheme (which was awarded £1000.00 and spent £700.00) and consider a request to re-allocate the under spend of £300 to the group (Appendices 1 and 2).
3. That the Borough & Bankside Community Council note that Collinson and Great Suffolk Tenants Association have declined funding for £500 (Appendices 1 and 2). This has resulted in a surplus in the Borough & Bankside Community Council Fund 2011-12 for re-allocation.
4. That the Borough & Bankside Community Council considers re-allocating the total surplus of £908 to fund projects listed in Appendix 1. The groups initially submitted their application for Borough & Bankside Community Council Fund 2011-2012 in May 2011.
5. That the Borough & Bankside Community Council when awarding funding to groups impose the following conditions in addition to the requirement of Borough & Bankside Community Council Fund 2011-2012 conditions of funding (Appendices 3 and 4):
  - That the event must be delivered on or prior to 31<sup>st</sup> March 2012, and the relevant paper work submitted to the council within a month after the event.
  - If the event is not delivered on or prior to 31<sup>st</sup> March 2012 the amount allocated must be returned back to the council.

### BACKGROUND INFORMATION

6. The Community Council Fund provides revenue grants of between £100 and £1,000 for community projects. Applications are considered by the borough's eight community councils, which have £15,260 each, for projects that will benefit the community.

7. Borough and Bankside community council awarded £15,260 in June 2011 to nineteen groups, the majority of which have delivered their events and projects.
8. Borough & Bankside Youth Community Council was allocated £500 to deliver a tea party. They successfully delivered their event in August 2011 under budget, resulting in an under spend of £108 (see Appendices 1 and 2). Post September 2011 community council meeting Borough & Bankside Youth Community Council approached officers requesting permission from members to use the under spend to facilitate an extension of their initial event in February 2012.
9. Rockingham Tenants Association was allocated £1000 to deliver a summer fun day. They successfully delivered their event in October 2011 under budget, resulting in an under spend of £300 (see Appendices 1 and 2). Post November 2011 community council meeting Rockingham Tenants Association approached officers requesting permission from members to use the under spend to facilitate an extension of their initial event in February 2012.
10. In May 2011, Hotel Elephant Ltd submitted a Borough and Bankside Community Council Fund 2011-12 application form for £1000. Their application was not considered in conjunction with the all other application forms at the time, as it was omitted from the original allocation list presented to members for consideration at the June 2011 Community Council meeting due to an administrative oversight by officers. Post September 2011 Borough & Bankside community council meeting, members were notified by officers about the omission of Hotel Elephant Ltd application form. A report was presented to members for consideration at November 2011 community council meeting as a late submission. At the meeting members discussed the issues set out in the report and resolved that the item should be deferred to a future meeting, while more advice is sought by the chair about the funding available.
11. The Hotel Elephant Ltd, Borough & Bankside Youth Community Council and Rockingham Tenants Association along with 16 Community Council Fund application forms are to be considered by Borough and Bankside Community Council as part of the re-allocation process pertaining to the current underspends (see Appendix 1).

## **KEY ISSUES FOR CONSIDERATION**

12. Appendices 3 and 4 contains the guidelines for the fund.
13. The Community Council Fund forms part of the Southwark 2016 objectives of:
  - a. Improving life chances
  - b. A better place for people
  - c. Delivering quality services.
14. Members will note that the under spend is likely to be too small to fund all the resubmitted projects and may therefore want to consider reallocating the funding to previously successful applicants whom are able to deliver an activity before the 31 March 2012. (See successful applicants list in attached Appendix 2).

### **Community impact statement**

15. The allocation of the Borough & Bankside Community Council fund 2011 – 2012 will, in the main, affect the people living in the Borough & Bankside Community Council area. However, in making the area a better place to live and improving life chances for local people, the community council fund activities will have an impact on the whole of Southwark.
16. The Borough & Bankside Community Council fund aims to increase community participation and activity within the area and provide such groups with the support that they would have not been able to access otherwise. The allocation of the under spend to another community project will have a positive impact on the community.

### **Resource implications**

17. The reallocation of the above funds will allow for the Borough & Bankside Community Council, Community Council fund budget to be totally spent by the 31 March 2012 and is therefore possible within existing resources.

### **Legal/Financial implications**

18. The council has power under section 2 of the Local Government Act 2000 (“the Act”) to do anything which it calculates is likely to promote or improve the economic, social or environmental well being of the area. This power can be exercised for the benefit of the whole or any part of the council’s area or for the benefits of any person resident or present in the area.
19. Section 2(3) of the Act requires the Council to have regard to its Community Strategy when determining whether or not to exercise this power. Section 2(4) of the Act specifies that this includes a power to give financial assistance to any person.
20. The council has power under the Act to provide funding to voluntary organisations but in exercising this power regard must be had to the council’s sustainable community strategy. These grants, from the community fund, are from revenue budgets.

### **BACKGROUND DOCUMENTS**

<b>Background Papers</b>	<b>Held At</b>	<b>Contact</b>
None.		

**APPENDICES**

<b>No.</b>	<b>Title</b>
Appendix 1	Borough & Bankside Community Council Fund 2011- 2012 Re-allocation List January 2012
Appendix 2	Borough & Bankside Community Council Fund 2011- 2012 successful applicants list
Appendix 3	Borough & Bankside Community Council Fund 2011-2012 conditions of funding
Appendix 4	Borough and Bankside Community Council Fund Information Sheet 2011/12

**AUDIT TRAIL**

<b>Lead Officer</b>	Darryl Telles, Neighbourhoods Manager	
<b>Report Author</b>	Pauline Bonner, Neighbourhood Coordinator Borough & Bankside	
<b>Version</b>	Final	
<b>Dated</b>	14 December 2011	
<b>Key Decision?</b>	No	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
<b>Officer Title</b>	<b>Comments Sought</b>	<b>Comments included</b>
Strategic Director of Communities, Law & Governance	Yes	Yes
Finance Director	No	No
<b>Cabinet Member</b>	No	No
<b>Date final report sent to Constitutional Team</b>	31 December 2011	

**Borough & Bankside Community Council Fund 2011- 2012 Re-allocation List January 2012**

**Appendix 1**

<b>Applicant / Name of group</b>	<b>Activity Name</b>	<b>Nature of Activity</b>	<b>Location</b>	<b>Activity Dates</b>	<b>Amount requested (£)</b>
Actionplus Foundation	Your Health Is Your Life Project	Health promotion and a Fun day event	Christ Church, SE1 8NY	Sat 6th Aug 2011	£1000
Akademi	Chalo!	Performing Arts programme to teach pupils about the social and historical development of dance and the prominence of South Asian dance from South Asia to Britain today.	Globe Academy / Tronador Primary School	Sept 11 - Dec 11	£1000
Borough & Bankside Youth Community Council <b>(underspend)</b>	Borough And Bankside Tea Party	A Tea Party where members of the community can bring their traditional teas, coffee, cakes and breads and try those of other cultural groups. Also to impart information about the Borough & Bankside Youth Community Council and recruit new members to the group.  <i>Please note: the under spend will be used to recruit new members in January and February 2012.</i>	St George the Martyr Community Hall	Initial event Aug-11	£108
Applegarth House TMC	Day Trip to Littlehampton	Coach trip for elderly and disabled residents to Littlehampton for a day giving them a break away from London. Enabling residents to get to know their neighbours better and make new friends.	Littlehampton	Aug 2011	£750
Chaucer Community Development Organisation	Chaucer Community Development Organisation (CCDO)	Party in the park CCDO Party in the park with entertainment (acting & music), food, fancy dress for adults and children in Decima Street to launch CCDO. It is a business to support the community through education, counselling, support, health initiatives and sports.	Cluny Park, Decima Street	20th Aug 2011	£1000
Collinson Court & Great Suffolk Street Residents Association <b>(Declined funding)</b>	Community Fun Day	To hold an international community fun day, with a bouncy castle, DJ, tombola, raffle, barbecue, and food from different countries, also games and activities. The local police, fire brigade and councillors will be invited.  <i>Please note: applicants formally declined funding in November 2011.</i>	Open space behind Collinson Court	Aug 2011	500
European-African talent development organisation	Talents and Crime Prevention Seminar	Talents and Crime Prevention Seminar A seminar to raise awareness in the “use of talents” and “crime prevention” engaging with youth people, schools, police, councillors and community groups to share information and ideas.	5A Westminster Bridge Road SE1	Summer 2011	£1000

**Borough & Bankside Community Council Fund 2011- 2012 Re-allocation List January 2012**

**Appendix 1**

Applicant / Name of group	Activity Name	Nature of Activity	Location	Activity Dates	Amount requested (£)
Hotel Elephant <b>(Omitted from original round)</b>	Elephant Biennale – Open Art Exhibition	Exhibition open to all sections of the local community: 1. To encourage the community to celebrate their creativity by being apart of an Art exhibition, providing an opportunity to those who would not otherwise have access to such a platform, along with supporting established practitioners. 2. To encourage involvement in the Arts, with the emphasis in Art for everyone. 3. Raise local awareness of Hotel Elephant Gallery and creative activities within their community.  <i>Please note: this application was never consider by councillors during the first round of CCF 2011 submission.</i>	Hotel Elephant Gallery / E&C Regeneration Zone and surrounding area	Jan –Feb 2012	£1000
Fotosynthesis	Photography exhibition and workshops at the Refuge In Films Festival	Photography Exhibition and workshops at Refuge in Film Festival funding to produce a creative photography exhibition and deliver 2 days photography workshops at the British Film Institute as part of the Refuge in Films Festival which will take place during Refugee Week from 24th to 26th June 2011.	British Film Institute - Lambeth	24th - 26th June 2011	£1000
London unhappy faces	London Unhappy Faces Limited Company	Launch event for this newly formed organisation which aims to create awareness in the community about unfair treatments (bullying, unfair dismissal, rape and hate crimes).	Hankey Hall, SE1	Summer 2011	£ 900
Rockingham T&RA <b>(underspend)</b>	Summer Holiday Play Scheme	Summer holiday play scheme for the children on the Rockingham Estate and the surrounding areas aimed at the 7- 13 year olds.  <i>Please note: the under spend is for half term activity in February 2012.</i>	Jubilee Hall, Rockingham Estate SE1	Oct 2011	£300
SAYLC	Teaching Mathematics/Geography skills through cultural education for young people	Organisation of cultural and language classes for young people of West African origin.	Elephant & Castle	Twice Monthly and ongoing	£ 990
The Albert Association	Improvement of Community Garden	The garden runs alongside part of Colbrook Street, SE1 6EX. The project is to create an entertaining area, establish a 'pentanque strip' filled with smooth gravel. Abolish the current	Colbrook Street, SE1 6EX	During 2011	£1000

Applicant / Name of group	Activity Name	Nature of Activity	Location	Activity Dates	Amount requested (£)
Sickle Cell And Young Stroke Survivors	Sickle Cell Nutritional Workshop	Organise a Sickle Cell and Nutrition workshop to help in creating awareness of sickle cell in the community.	Elephant & Castle	Aug-11	£1000
Stepping Up Uk	Step Into Healthy Eating	Healthy Eating' project which will offer twelve of our members a series of ten workshop sessions in learning about meal preparation, shopping and nutrition in relation to health.	The Gateway Centre	Sep-11	£976
Studio at the Elephant	Studio at the Elephant	Art workshop and exhibition.	Elephant & Castle	July 201- Feb 2012	£1000
The Golden Hinde Trust	From Southwark to Sea	Workshops teaching a number of aspects about Tudor history and seamanship.	Clink Street, St Mary's Overy Dock and The Golden Hinde	28th July	£985
Walworth Clinic School Nurses	Health & Wellbeing Fair	Hold a day of fun activities for children around the topic of health and well being.	Globe Academy	Jul-11	£500
Wayward Plants	The Urban Physic Garden Mid-Summer and Closing Events	Transforming a derelict site on Union Street into a thriving community garden celebrating medicinal plants. The garden will be open June 11 - August 15, and we are seeking support for events programme which includes lectures & workshops.	100 Union Street SE1	June 11 - Aug 15	£1000

## Appendix 2

## B&amp;B Community Council Fund 2011-2012 successful applicants list

Project Ref	Ward	Organisation/ Individual	Name of Activity	Delivery Dates	Amount Awarded (£)
BB1105	Cathedrals	Bankside Open Spaces Trust	Moving Marlborough - Community Event	Autumn 2011	£971
BB1106	Chaucer	Bermondsey Street Area Partnership	Bermondsey Street Festival	24 Sept 2011	£1000
BB1107	Cathedrals	Blackfriars Settlement - Children & Young People's Service	Children and Young People's Fun Day	Jul-11	£1000
BB1108	Chaucer	Borough & Bankside Youth Community Council	Borough And Bankside Tea Party	Aug-11	£500
BB1110	Chaucer	Decima St TRA	4th Annual Decima St TRA Festival	Sat 30th July 2011	£1000
BB1113	Cathedrals	Lant & Bittern Streets TRA	Mint Street Adventure Playgrounds 40th birthday	29 July 2011	£1000
BB1115	Cathedrals	LsBorough & Scovell T&RA	Create a Community Play Garden	Summer/Autumn 2011	£750
BB1116	Cathedrals	Millwall Community Scheme	Millwall Street Pro (Summer 2011)	29 July – 02 Sept 2011	£1000
BB1117	Cathedrals	Nelson Square Gardens Community Association	Nelson Square Hall Garden Project	Summer to Autumn 2011	£250
BB1118	Chaucer	Rockingham T&RA	Summer Holiday Play Scheme	Aug-11	£1000
BB1122	Chaucer	Somali Youth Club	Football Project For SOYAF	Sept 11 - March 2012	£940
BB1123	Cathedrals	Southwark Community Shield 2011	Southwark Community Fair	16, 17 & 23 July	£1000
BB1124	Cathedrals	Southwark Street Peabody Trust	Enhancing Community Spirit Day Trip to Littlehampton	14-Aug-11	£1000
BB1125	Chaucer	St. George In Southwark Festival	St. George In Southwark Festival (Fun Day)		£1000
BB1128	Cathedrals	Styles House TRA	Styles House Community Event	Sep-11	£500



**Appendix 2****B&B Community Council Fund 2011-2012 successful applicants list**

<b>Project Ref</b>	<b>Ward</b>	<b>Organisation/ Individual</b>	<b>Name of Activity</b>	<b>Delivery Dates</b>	<b>Amount requested (£)</b>
<b>BB1129</b>	Chaucer	Tabard Gardens North TRA	TRA Boat Trip	Aug-11	£1000
<b>BB1131</b>	Chaucer	Trinity Newington RA	Local Walk	Jul-11	£300
<b>BB1135</b>	Cathedrals	Marshalsea Tenants Association	Day trip to Brighton		£585
<b>BB1136</b>	Cathedrals	Collinson Court & Great Suffolk Street Residents Association	Community Fun Day	Sept 2011	£500

## Community Council Fund 2011/2 Conditions of Funding

Before payment can be released, you need to be able to confirm that you agree to and can meet all conditions below. This means that our funding offer is conditional on the Community Council Development Officer being satisfied with the documentation received as instructed in the acceptance letter. *(Remember keep a copy of all the documents for your own record keeping.)*

So, to speed up payment procedures, please read the information below and overleaf carefully, sign and post it together with the other requested documentation at your earliest convenience to;

Mark Whitehouse  
Community Council Development Officer  
Borough & Bankside and Walworth

Correspondence Address:

Southwark Council, Communities, Law and Governance, Community Engagement  
P.O. Box 64529 London SE1P 5LX

### **The Activity**

1. I confirm that:

- A. The money will be used only for the purposes for which it was applied.
- B. The activity can and will be delivered by the 31 March 2012.
- C. If we spend less than the allocated amount for the activity, we will immediately inform the Community Council Development Officer - and repay the unused money.

2. I understand that, before any payment can be made, I need to provide the Community Council Development Officer with satisfactory evidence that my organisation has active and adequate safeguarding and health and safety policies.

I am aware that, if the above is not adhered to, then the funding will not be released.

3. I will also undertake to:

- A. Obtain the appropriate and relevant licences and insurance for the activity.
- B. Ensure that adequate precautions are taken to protect the health and safety of the people working at and attending the activity.
- C. Ensure that adequate safeguarding procedures are taken in the delivery of this activity.
- D. Consider how to get more people involved in the activity and make it as accessible to as many different people as possible.

### **Monitoring and Evaluation**

4. I agree that within a month of the activity taking place, I will send the Community Council Development Officer the enclosed completed monitoring and evaluation report which will include clear written financial and other records including final original receipts for every item spent however small, including transport, childcare, food, photos, flyers, films, which will prove that the event has taken place and show how the money has been spent and the results of this activity. I will also send photos of the activity and allow said officer reasonable access to our records for this purpose, which may include a visit.

**Publicity**

5. I will acknowledge the support of Southwark Council and use the Community Council logo attached - wherever appropriate, in all the activity publicity, annual reports, accounts, presentations, websites, DVD's, CD's and any relevant publications or activity related products.

6. I will also

- Inform the local councillors of the activity and invite them to it.
- Inform the Community Council Development Officer of the activity and invite them to it.
- Accept that the officer might want to publicise the activity/event to a wider audience and may require a photographer to be present.
- Obtain written photographic and film consent from participants (and in the case of children under 16, from their parents and or guardians) when taking pictures and/or films
- Agree to being invited to future community council meetings to talk about the project.

**Finance**

7. I understand that payment will only be made when the Community Council Development Officer receives and is satisfied with the following documents;

- 1) The organisation's constitution.
- 2) An invoice – which includes the organisation's bank details - which should be sent as soon as possible and should definitely reach the Funder by not later than the 31 December 2011.
- 3) The signed Conditions of funding form.
- 4) A confirmation form signed by a local organisation agreeing to administer the funds on our behalf (in the case of not having a bank account).

8. I also understand that the Funder reserves the right to withdraw, reduce, vary or withhold the funding, in whole or in part if the Funder has reasonable ground for believing that:

- 1) Funds, if released, would not be applied for the specific purpose for which the funding was made.
- 2) The conditions above are not being adhered to.
- 3) The law is not being complied with.

---

Please sign below and post this sheet together with all relevant paper work to the Community Council Development officer at the address above.

**I have read the above conditions and agree to comply with all of them.**

**Full Name:**

**Signature:**

**Date:**

**Organisation/Group Name:**

**Full Address:**

**Tel:**

**Email:**

**Name of Funded Activity:**

**Remember that payment cannot be issued before the community council development worker receives and is satisfied with this signed form and all other requested documentations.**



**COMMUNITY COUNCILS**  
A voice for your community

# Community Council Fund

## 2011 - 2012

### Information sheet

[www.southwark.gov.uk/communityfund](http://www.southwark.gov.uk/communityfund)

**Your community council has £15,000 to support activities run by local groups for local people**

#### Who can apply?

- New and emerging local groups
- Small local organisations (having less than £30,000 in their bank account)
- Any constituted local group
- Any group or individual that has a constituted local organisation to administer the funds on their behalf
- Groups that are active within the community council area

#### Who cannot apply?

- Organisations not established in the UK
- Organisations which do not have any local links
- Political groups or organisations

#### What kind of things can be funded?

The community council fund can fund projects benefitting people who live in the community council area, for example

- One-off events such as fun days and festivals
- A series of workshops or activities involving members of the local community
- Publicity or merchandise to advertise an event you are doing

#### What kind of things will not be funded?

- Loans or interest payments
- Political groups or activities promoting political beliefs
- Activities which have happened or started before the grant decision date
- Activities that finish after 31 March 2012
- Activities that do not benefit people living in the community council area
- Anything which is capital funding, eg, building works or large playground equipment

#### How much can groups apply for?

- From £100 up to £1000. Groups can only submit one application.



**COMMUNITY COUNCILS**  
A voice for your community

Bermondsey CC  
Gill Kelly  
T: 020 7525 3690  
E: gill.kelly@southwark.gov.uk

Borough and Bankside CC  
Pauline Bonner  
T: 020 7525 1019  
E: Pauline.Bonner@southwark.gov.uk

Camberwell CC  
Grace Semakula  
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E: grace.semakula@southwark.gov.uk

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Nunhead and Peckham Rye CC  
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Peckham CC  
Nadine James  
T: 020 7525 5503  
E: Nadine.James@southwark.gov.uk

Rotherhithe CC  
Gill Kelly  
T: 020 7525 3690  
E: gill.kelly@southwark.gov.uk

Postal address for all the above  
Community engagement,  
Communities, Law and  
governance,  
Southwark Council,  
PO Box 64529  
London  
SE1P 5LX

### How can people apply?

You can get an application form either by

- going to [www.southwark.gov.uk/communityfund](http://www.southwark.gov.uk/communityfund) to download it or
- by contacting the officer for the relevant CC area as listed on the left.

After filling in the form, send it back by post or email to the officer for the relevant CC area as listed on the left or at the back of the application form.

Closing date for receiving all applications is **Monday 16 May 2011**.

Late or partially filled applications will not be considered.

### How can I get more information or support?

If you would like help with filling in the application please contact the officer for the relevant CC area as listed on the left.

### How does the scheme work?

Applications will be screened to make sure they meet the criteria above. Remember that eligibility for the scheme is also conditional on the applicant providing all the necessary information outlined in the application form which includes evidence on how they are or will be complying with appropriate safeguarding and health and safety policies.

Applications not fulfilling any of the above criteria will not be considered.

Locally elected councillors will be responsible for making decisions on all the eligible applications using the priorities outlined below:

- Applications that show a high level of involvement by the local community.
- Applications that involve groups working together.
- Activities delivered by:
  - New and emerging groups/individuals
  - We will give preference to groups who have not received community council funding in the last two years
  - Groups who are based in the community council area.
- Activities taking place within the community council area – unless they involve an outing, or there is lack of space for it within the area.
- Where the majority of people benefitting from the activity live within the community council area.

Decisions for applications will be made and announced by councillors at the first community council meeting which will take place after the end of June 2011.

Every applicant will be notified of decisions by a letter no longer than 15 working days after the decision is taken. Successful applicants will be asked to sign and return a condition of funding agreement. It is only once this agreement has been received that we can release the funding.

**So when planning your activity please make sure that you give enough time for this and that your activity does not start until at least four weeks after the decision date.**

Please note that groups that are not constituted or individuals who would like to apply with project ideas should get in touch with the community council development officer (contact details on the left) for advice as soon as possible. Remember all applications – whether by email or post - must reach us by **Monday 16 May 2011**.

<b>Item No.</b> 16.	<b>Classification:</b> Open	<b>Date:</b> 11 January 2012	<b>Meeting Name:</b> Borough and Bankside Community Council
<b>Report title:</b>		Local parking amendments	
<b>Ward(s) or groups affected:</b>		All wards within Borough and Bankside Community Council	
<b>From:</b>		Senior Engineer, Parking Design, Public Realm	

## RECOMMENDATIONS

1. It is recommended that the following local parking amendments, detailed in the appendices to this report, are approved for implementation subject to the outcome of any necessary statutory procedures:
  - Webber Street – Install one disabled persons (blue badge) parking bay
  - Brook Drive and surrounding streets – Install ‘at any time’ waiting restrictions on junctions and in narrow streets

## BACKGROUND INFORMATION

2. This report presents proposals for a number of local parking amendments, which are reserved to the Community Council for decision under Part 3H of the constitution.
3. The origins and reasons for the proposals are discussed in the main body of the report.

## KEY ISSUES FOR CONSIDERATION

### Origin disabled bays – Rushworth Street

4. One application has been received by the network operations team for the installation of a disabled persons (blue badge) parking bay. The applicant met the necessary criteria for an origin, disabled persons parking bay.
5. The parking design team has subsequently carried out a site visit to evaluate the road network and carried out consultation with each applicant to ascertain the appropriate location for each disabled bay.
6. It is therefore recommended that a disabled bay be installed at the following location, see appendices for detailed design:

Reference	Bay location (approx)	Drawing appendix number
1112Q3014	Rushworth Street (replacing part of the loading bay)	Appendix 1

### **Brook Drive area – Proposed ‘at any time’ waiting restrictions**

7. The parking design team received a letter (Appendix 2) on 24 November 2011 from the London Fire Brigade (LFB) reporting the difficulties fire crew experienced due to parked vehicles in Brook Drive.
8. On Sunday 30 October 2011 a fire engine was unable to make either a left or right turn out of Hayles Street into Brook Drive due to parked vehicles at this junction. Similar difficulties with parked minibuses at the junction of Brook Drive and Church Yard Row were also experienced.
9. Brook Drive and adjacent streets fall within the existing Borough (C2) Controlled Parking Zone (CPZ). The CPZ operates Monday-Friday, 8.30am-6.30pm, meaning that vehicles are entitled to park on the existing single yellow lines outside the controlled hours including weekends where it is safe to do so.
10. Based on the comments received from the LFB an officer carried out a site inspection on a Sunday to assess the parking demand.
11. Most parked vehicles were observed not to be committing a parking contravention as such (i.e. they were parked on single yellow lines that were not in operation) which the council could not issue a PCN for. However many vehicles were causing an obstruction of the highway such that a fire appliance (or other large vehicle) would not be able to proceed or turn at a junction.
12. Photos taken from the Sunday site inspections (Appendix 3) show that there is a clear parking problem.
13. There are clearly many "parking generators" in the area, not least the proximity to a tube station as well as events at the Leisure Centre, Metropolitan Tabernacle and the London College of Printing.
14. Vehicle sweep analysis has been carried out to determine the access required in Brook Street and adjacent streets. Our analysis has identified that in certain locations it would be impossible for a fire engine to gain access when vehicles are parked on the single yellow lines

### **Consultation**

15. An initial design was prepared and circulated for comments to ward members, London Fire Brigade, the Metropolitan Tabernacle, the Fusion Leisure Centre and the Latin American Church.
16. London Fire Brigade supported all the proposals made.
17. Fusion Leisure Centre supported whatever measures were appropriate to ensure emergency access
18. Cllr. Morris expressed support for double yellow lines on corners and very congested areas but considered that some single yellow line should be retained to avoid displacing visitors into adjacent (resident) permit bays (which only operate Monday to Friday).

19. The Metropolitan Tabernacle gave detailed comments on each proposed location.
20. We have considered all points raised and amended the initial design slightly. Unfortunately we have not been able to concede any proposals to reduce the amount of double yellow line. The amounts proposed in the initial design were kept to the minimum.
21. Officers are of the view that allowing vehicles to drive with two wheels on the pavement to pass parked cars (in Churchyard Row) is unacceptable; especially when the location is part of the Cycle Super Highway and a key route for cyclists avoiding the Elephant and Castle junctions.

### Recommendation

22. Based on a number of factors, including the correspondence received from the LFB, officer observations and the vehicle sweep analysis, it is proposed to upgrade the single yellow lines to double yellow lines as shown in Appendix 4 and detailed in figure 1, to ensure that vehicle access is maintained at all times in the case of an emergency:

<b>Figure 1. Locations where single yellow lines are to be upgraded to 'at any time' waiting restrictions (double yellow line)</b>
• Brook Drive junction with Austral Street
• Brook Drive junction with Hayles Street
• Brook Drive junction with Elliott's Row
• Brook Drive junction with Oswin Street
• Brook Drive junction with Churchard Row
• Brook Drive junction with Dante Road
• Brook Drive (section between Dante Road and Churchyard Row)
• Churchyard Row (entire street)
• Dante Street (cul-de-sac section between no.s 3 and 7)
• Longville Road junctions with Dante Road and Churchyard Row
• Pastor Street (entire street)

### POLICY IMPLICATIONS

23. The recommendations contained within this report are consistent with the policies of the Parking Enforcement Plan and associated Local Implementation Plan (LIP)
24. The proposals will support the council's equalities and human rights policies and will promote social inclusion by:
  - Providing improved access for emergency vehicles, refuge vehicles, residents and visitors
  - Improving sight lines for all road users
  - Improving junction and pedestrian safety, especially those with limited mobility or visual impairment; and
  - Provide origin disabled bays to assist residents with mobility impairments

### COMMUNITY IMPACT STATEMENT

25. The policies within the Parking and Enforcement Plan are upheld within this report have been subject to an Equality Impact Assessment (EqIA).



## RESOURCE IMPLICATIONS

26. All costs arising from implementing the proposals, as set out in the report, will be fully contained within the existing local parking amendment budget.

## CONSULTATION

27. Where consultation with stakeholders has been completed, this is described within the main body of the report.

28. Should the community council approve the item(s), statutory consultation will take place as part of the making of the traffic management order. A proposal notice will be erected in proximity to the site location and a press notice will be published in the Southwark News and London Gazette. If there are objections a further report will be re-submitted to the community council for determination.

29. The road network and parking manager has been consulted on the proposals and has no objections.

30. No consultation or comment has been sought from the Strategic Director of Communities, Law & Governance or the Finance Director.

## BACKGROUND DOCUMENTS

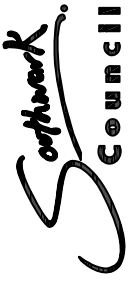
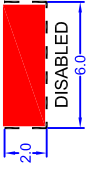

Background Papers	Held At	Contact
Parking and Enforcement Plan	Public realm Environment and Leisure 160 Tooley Street	Tim Walker 020 7525 2021

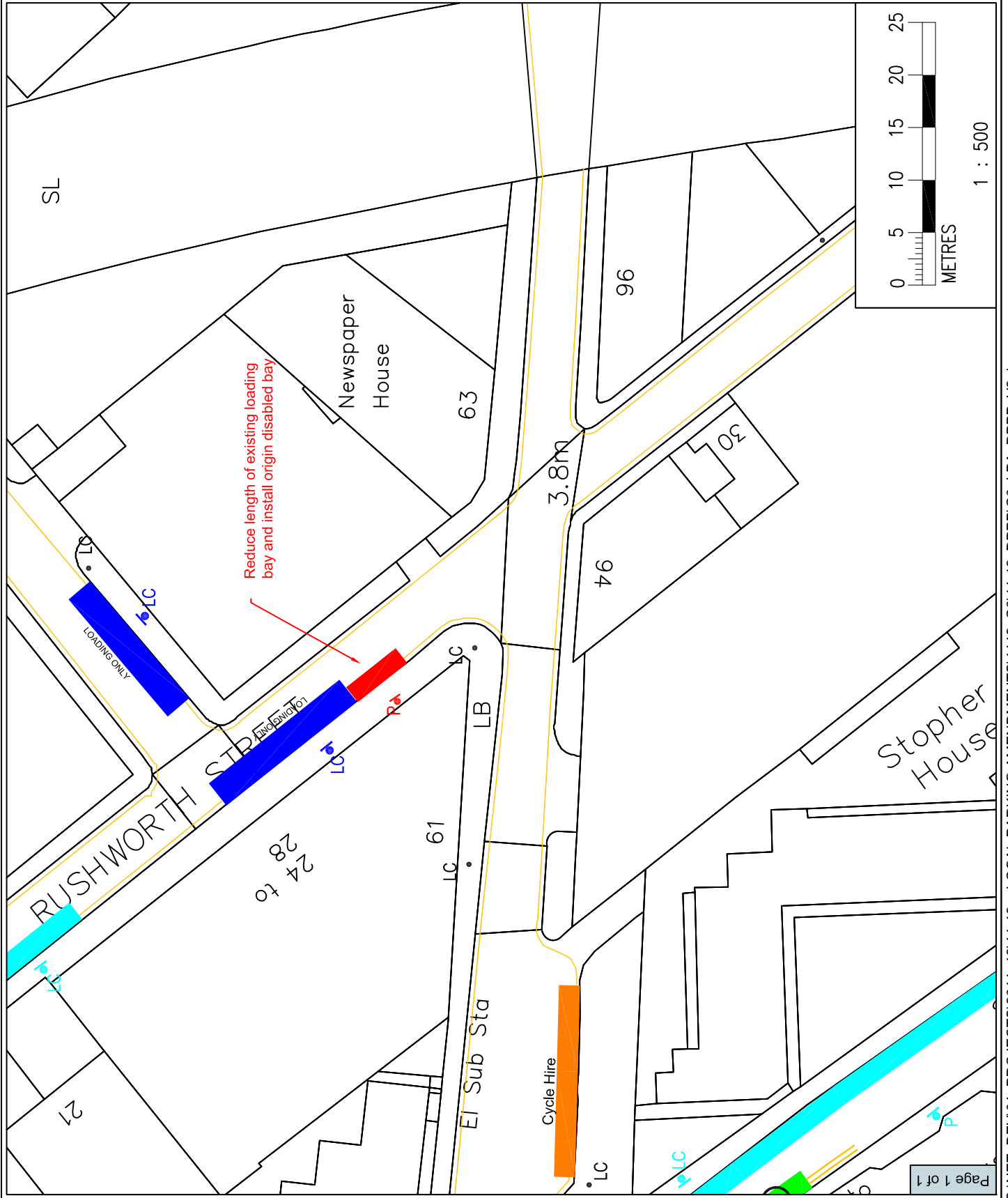
## APPENDICES

No.	Title
Appendix 1	Proposed disabled bay in Rushworth Street
Appendix 2	Brook Drive – Letter from London Fire Brigade
Appendix 3	Brook Drive – Photos
Appendix 4	Brook Drive – Drawing (proposed double yellow lines)

**AUDIT TRAIL**

<b>Lead Officer</b>	Tim Walker, Senior Engineer	
<b>Report Author</b>	Paul Gellard, Transport and projects officer	
<b>Version</b>	Final	
<b>Dated</b>	21 December 2011	
<b>Key Decision?</b>	No	
<b>CONSULTATION WITH OTHER OFFICERS / DIRECTORATES / CABINET MEMBER</b>		
<b>Officer Title</b>	<b>Comments Sought</b>	<b>Comments included</b>
Strategic Director of Communities, Law & Governance	No	No
Finance Director	No	No
Parking operations and development manager	No	No
Network manager	No	No
Parking and network management business unit manager	Yes	No
<b>Cabinet Member</b>	No	No
<b>Date final report sent to Constitutional Team</b>	21 December 2011	

Public Realm Projects																																																		
 <p><b>Southwark Council</b> Environment and Leisure, Public Realm PO Box 64529, London SE1 5LX</p>																																																		
<b>LEGEND</b>																																																		
 <p>Proposed disabled bay markings</p>																																																		
 <p>Disabled bay sign and post</p>																																																		
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Southwark Fire Station  
94 Southwark Bridge Road Southwark London SE1 0EG  
T 020 8555 1200  
Minicom 020 7960 3629  
www.london-fire.gov.uk

Mr. Tim Walker  
Senior Engineer  
Public Realm Projects  
London Borough of Southwark

London Fire Brigade is run by the London  
Fire and Emergency Planning Authority

Date 24 November 2011  
Our Ref Fire appliance access/Brook Drive,  
SE1

Dear Mr. Walker

### **Fire appliance access-Brook Drive, SE1**

I am writing you with regard to recent difficulties my crew have experienced due to parked vehicles in Brook Drive at its junction with Hayles Street and Church Yard Row, SE1.

On Sunday 30<sup>th</sup> October 2011, our appliance was mobilised to an incident that required access to Brook Drive. The crew were unable to make either a left or right turn out of Hayles Street into Brook Drive due to parked vehicles at this junction. Similar difficulties with parked minibuses at the junction of Brook Drive and Church Yard Row were also experienced.

The Fire Authority has appliance attendance time targets that are currently set at 6 minutes for the first appliance and 8 minutes for the second appliance to attend an incident. As you will appreciate, a fire appliance encountering parked vehicles impeding its way enroute to an incident could result in its attendance being delayed.

By way of example for the amount of space a fire appliance requires to turn, I have enclosed a Fire Safety Guidance Note that explains the access arrangements needed for fire appliances. As is described within Appendix 1, the maximum width of a fire appliance is 2.5m, with a maximum length of 7.9m and a maximum wheel base length of 4.4m. This results in a turning circle of 15.5m and a swept turning circle of 17.5m. Whilst there are many junctions that create a tight space for our drivers to manoeuvre within, the presence of parked vehicles close by only makes this even harder.

Our crews, wherever possible, try to educate road users about the need to park considerately by leaving a printed leaflet entitled "Think before you park", but this only has limited impact.

I have been briefed by Yvonne on your proposed course of action and I thank you for the attention you have given this issue so far. I would be more than happy to comment on any further proposals you may consider, as would I be for my crews to conduct a live demonstration on a Sunday. Please let me know when you are considering doing this and I will arrange for my crew to be available.

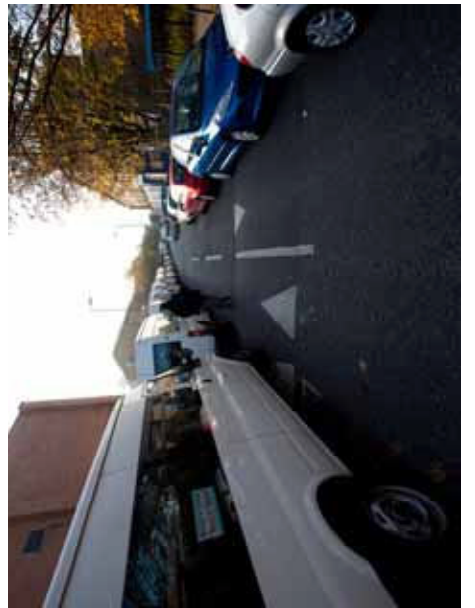
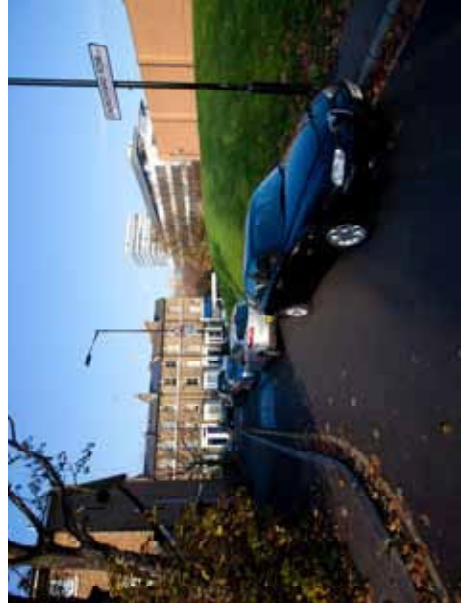
If I can be of any further assistance, or you require any further information, please do not hesitate to contact me.

Yours sincerely

**Andrew Roe**  
Station Manager


Direct T 020-8555-1200 Ext: 84533  
E [andrew.roe@london-fire.gov.uk](mailto:andrew.roe@london-fire.gov.uk)

Enclosure(s)




**Brook Drive - Proposed at any time waiting restrictions (double yellow lines)**

**NETWORK DEVELOPMENT**



Environment, Public Realm  
PO Box 64529, London SE1 5LX

**LEGEND**

 Locations where existing single yellow lines are being upgraded to double yellow lines

Revision details	By	Date	Suffix
			A
			B

**Project ID / name**  
11203\_LOCAL\_PARKING\_AMENDMENTS

**Drawing title**  
BROOK DRIVE AREA  
PROPOSED AAT\_WAITING\_RESTRICTIONS

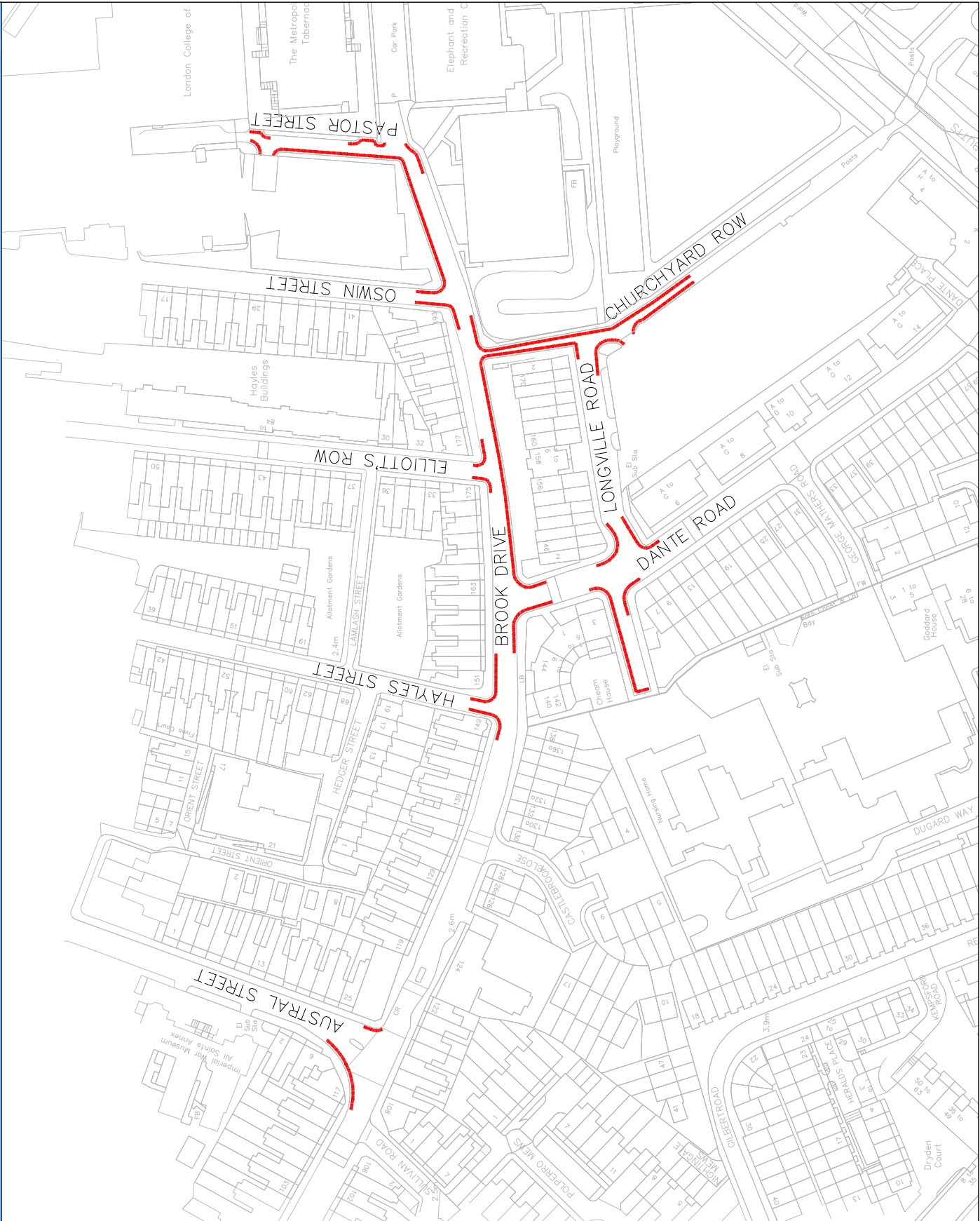
**Layout**  
DETAILED DESIGN

**Scale**  
1:250\_AT\_A3

**File Name**  
Front page.dwg

Drawn	Designed	Checked	Approved
PG NOV11	PG NOV11	TW NOV11	TW NOV11

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